

Volney Volunteer Fire Corporation Policy and Procedures

3002 State Rt.3
Fulton, NY 13069
315-593-7473



Rules and Regulations for Facility Use Policy

1. The individual requesting the use of the facilities will be responsible for enforcement of these rules and must be present during the entire time the facilities are in use.
2. Use of the facility is restricted to the requesting individual and their guests.
3. Any damage to the Fire Corp. facilities will be the responsibility of the individuals who signed the application requesting the use of the facilities.
4. Individuals requesting use of the facilities acknowledge that they have read and understood the rules and regulations regarding facility use. They also acknowledge that they agree to uphold these rules and regulations and any state or local laws pertinent to the facility use. This acknowledgement is documented by the signing of the application.
5. Individuals requesting the use of the facility agree to strictly enforce the fire department rules and New York State Laws concerning the use of alcoholic beverages.
6. Non-members are not permitted in any part of the facility other than those area(s) agreed to in the application for facility use.
7. The district reserves the right to impose additional restrictions on the use of the facility.
8. The facility and all associated areas including bathrooms and kitchen areas must be left clean when the use of the facility is completed. Associated areas include, but are not limited to, the parking lot and outside areas.
9. All left over food must be removed at the conclusion of the event.
10. All tables and chairs will be returned to their original positions unless alternate arrangements are made.
11. Floors must be swept or mopped and runners vacuumed if necessary.
12. Event parking will be in the rear of the hall and the driveway closest to the State Rt. 3 and Co. Rt. 6 intersection. **Under no circumstances** will event parking block fire engine bay doors or fire fighter parking in front of the building or side of building furthest from the St. Rt. 3 and Co. Rt. 6 intersection.
13. No decorations will be nailed or glued to the walls or ceilings.
14. All decorations must be removed at the completion of the event.
15. All clean up must be completed immediately following the conclusion of the event.
16. All trash will be removed from facility and placed in the dumpster outside.

The lessee should keep these rules for future reference. The only page that needs to be submitted to the Fire Corp. is the application page.

President John E. Cowher